



Meeting Minutes

The Nevada Homeland Security Working Group

Attendance	DATE	April 23, 2018	
	TIME	9:00 A.M.	
	LOCATION	Nevada Division of Emergency Management State Emergency Operations Center 2478 Fairview Drive Carson City, NV 89701	
	METHOD	Video-Teleconference	
	RECORDER	Karen Hall	
Working Group Representatives		EO ID	Entity:
Caleb Cage, Co-Chair		i	DPS, Division of Emergency Management X
John Steinbeck, Co-Chair		ii	Clark County Office of Emergency Management X
Daniel Thayer		iii	Inter Tribal Council of Nevada X
Rachel Skidmore		iv	Las Vegas Metropolitan Police Department X
Dennis Carry		v	Washoe County Sheriff's Office
Carolyn Levering		vi	City of Las Vegas X
Ryan Turner		vii	City of Henderson X
Carlito Rayos		viii	City of North Las Vegas X
Aaron Kenneston		ix	Washoe County X
Keith Logan		x	Northeastern Nevada X
Dan Schinhofen		xi	Southeastern Nevada
Tod Carlini		xii	Western Nevada X
Todd Moss		xiii	Central Nevada X
Shaun Rahmeyer		xiv	Office of Cyber Defense Coordination X
Brett Compston		xv	Nevada National Guard X
James Chrisley		xvi	McCarran International Airport X
Chris Lake		xvii	Nevada Hospital Association
Legal Representative		Entity	Present
Samantha Ladich – Sr. Deputy Attorney General		Nevada Attorney General's Office	X
Support Staff Analyst		Entity	Present
Karen Hall – Management Analyst/North		Nevada Division of Emergency Management	X
Kendall Herzer – Program Officer/South		Nevada Division of Emergency Management	X

1. CALL TO ORDER AND ROLL CALL

Chief Caleb Cage, State Administrative Agent (SAA) called the meeting to order. Karen Hall, Division of Emergency Management and Homeland Security (DEM) performed roll call. Quorum was established for the meeting.

2. PUBLIC COMMENT

Chief Cage opened discussion on public comment. No commentary was presented in either venue.

3. APPROVAL OF MINUTES

Chief Cage called for a motion to approve the meeting minutes from the previous Nevada Homeland Security Working Group (HSWG) meeting held June 9, 2017. Motion to approve as presented was provided by Ryan Turner, City of Henderson, and a second was provided by Carolyn Levering, City of Las Vegas. All were in favor with no opposition. Motion was unanimously approved.

4. WELCOME AND OPENING COMMENTS BY THE STATE ADMINISTRATIVE AGENT (SAA) AND THE URBAN AREA ADMINISTRATOR (UAA)

Chief Caleb Cage and Deputy Chief John Steinbeck, Co-Chairs of the Homeland Security Working Group (HSWG) thanked the membership for their participation and commitment to the process, speaking to the tasks ahead of the group throughout the agenda. A review of Executive Order 2018-4 requirements was presented including temporary changes to the makeup of the HSWG, transitional efforts, and resiliency efforts to include identification of sustainment priorities.

5. PRESENTATION OF SUSTAINMENT PRIORITIES FOR THE FEDERAL FISCAL YEAR (FFY) 2018 HOMELAND SECURITY GRANT PROGRAM (HSGP)

Deputy Chief Steinbeck spoke to historical process of the HSWG emphasizing the importance of the HSWG to use their expertise in identifying value of the projects regionally and statewide. Chief Cage spoke to the EO 2018-4 requirement of identifying sustainment priorities, and the difficulty of identifying the best use of funding to sustain valuable capability built historically. Additionally, there are lessons learned from 2017 that affect capability gaps as well which should be addressed in a reasonable manner. Balance between sustainment and quality project review is vital. Any recommendation of sustainment would be for the consideration of the HSWG, and such recommendations would not be binding in this process.

6. HOMELAND SECURITY GRANT PROGRAM (HSGP) AND NEVADA HOMELAND SECURITY WORKING GROUP (HSWG) STATUS, PROCESS, AND TIMELINE

Chief Cage spoke to the FFY18 HSGP status to date, noting at this time there is still no firm date for the release of the FFY18 HSGP Notice of Funding Opportunity. This is the same place the HSWG was last year in regards to knowing funding allocations.

7. NEVADA HOMELAND SECURITY GRANT PROGRAM (HSGP) AND INVESTMENT JUSTIFICATION (IJ)

Kelli Anderson, DEM, reviewed the upcoming process of IJ development and the process of grouping projects into capability groups. Leads will be assigned to develop final IJ's, noting that there will be 10 IJ's for the SHSP funding stream, and another 10 IJ's for the UASI funding stream. Templates will be sent out to start the IJ development process, and the likelihood of an extremely compressed timeline was emphasized with the possibility of receiving the NOFO late May 2018, with a deadline of application submission in late June 2018. Emphasized was the necessity of project submitters to pay attention to deadlines, and to ensure to keep informed. Specific instruction was given that should project and budgets not be resubmitted as requested, they will be pulled from consideration due to the timeline restrictions.

8. URBAN AREA WORKING GROUP (UAWG) MEETING REVIEW

Deputy Chief Steinbeck presented an overview of the April 18, 2018, UAWG meeting emphasizing the review of 26 urban area project requests in addition to statistical updates on current Metropolitan Statistical Analysis (MSA) rankings for the urban area which moved up to placement #17 in 2018. This positive movement is due to efforts applied through Nevada's delegation including legislative, state, and Department of Homeland Security efforts to address changes in the vulnerability risk index in the areas of soft targets and Special Event Assessment Rating (SEAR) levels. The current ranking more accurately depicts current threat levels. The increase in ranking does not guarantee more funding for the urban area. Deputy Chief Steinbeck urged the UAWG and HSWG membership to consider funding the best projects, and as many of the best projects as possible, and it is evident that collaboration is already occurring to combine projects and share resources to help fill capability gaps in the state.

9. NEVADA HOMELAND SECURITY WORKING GROUP (HSWG) PROJECT AND BUDGET PROPOSALS: STATE-WIDE (SHSP) PROPOSALS AND URBAN AREA SECURITY INITIATIVE (UASI) PROPOSALS

Chief Cage introduced this agenda item while giving instructions on how the process would take place. Projects with statewide-only or statewide/urban area combined requests will be heard today in the order presented on the spreadsheet within the meeting materials delivered to membership and the public. Projects may be taken out of turn if necessary due to schedules of presenting organizations. UASI-only projects will not be heard by the HSWG as they have already been vetted previously by the UAWG on April 18, 2018. A summary of the discussions for each project are listed below:

Project B: ARMOR CBRN Sustainment

Presenter: Detective Roger Haskins, Las Vegas Metropolitan Police Department
Request: \$150,000 [SHSP portion of request]

Detective Haskins provided an overview of this project noting the SHSP component request as a result of use of the equipment outside of Las Vegas proper. No reductions were confirmed on this proposal, and discussion on whether this project was a sustainment or new program ensued. Kelli Anderson questioned the funding stream split as equipment is used in and out of the Las Vegas area, and in addition a request to combine CBRN-type projects was presented to avoid overlapping challenges moving forward. Additional discussion presented on whether program is considered new versus sustainment due to funding program procurements in the past. Warranties must be listed separately as well at the direction of Ms. Anderson, with additional inquiry as to why warranty funding is not listed in the SHSP funding request. Deputy Chief Steinbeck inquired on the age of the equipment, with Mr. Haskins indicated current equipment is over 13 years old. Additional discussion on sustainment of projects ensued with the caveat that sustainment was not specific to whether a project has or has not been funded in the past. Ryan Turner, City of Henderson, inquired the priority of sustainment, with Chief Cage indicating that this will be about capability and capacity sustainment moving forward. There is a need to use the limited resources available.

Project G: Enhancement of TMFPD Response to CBRNE Incidents

Presenter: Captain Mike Krystof, Truckee Meadows Fire Protection District (TMFPD)
Request: \$119,939.55 [SHSP]

Captain Krystoff provided an overview of this project. Kelli Anderson requested more clarification on the budget submission, and her staff will work with TMFPD on that effort. This is a new combination unit with a timer to address potential explosives.

Project H: Nevada Threat Analysis Center (NTAC) Competitive

Presenter: Lieutenant Andrew Rasor, Nevada Threat Analysis Center (NTAC)
Request: \$720,669.19 [SHSP]

Lieutenant Rasor spoke to this project as including enhancements to their sustainment request (Project I), and the additional \$120,002.48 is for the provision of enhancements necessary for operations including a new analyst that will have a broadened scope to take on more duties and public safety initiatives. Enhancements also were discussed affecting the Keep Nevada Safe campaign.

Project I: NTAC Sustainment

Presenter: Lieutenant Andrew Rasor, NTAC
Request: \$600,666.71 [SHSP]

Lieutenant Rasor provided an overview of this project speaking to the NTAC as one of two fusion centers in Nevada supporting 16 of the 17 counties in Nevada as well as all state agencies and tribal nations. Lieutenant Rasor spoke to duties and operations including programs such as Keep Nevada Safe and the See Something,

OFFICIAL MINUTES – Approved at the June 6, 2018, HSWG Meeting

Say Something Campaign. Lt. Razor emphasized the Keep Nevada Safe initiative which is a website that allows individuals to report incidents through the website, and outreach through license plate framing on public safety vehicles. Funding received supports outreach and continued intelligence efforts to identify threats and the support of public safety initiatives. Sheriff Keith Logan, Humboldt County, clarified if Project H and I were separate, or if H was just the enhancement added in. Project I is meant to be for the sustainment portion totalling \$660,666.71, and Project H was presented with additional enhancements added in including sustainment. Kelli Anderson requested that these projects be separated out to ensure enhancements and sustainments were clearly identifiable to ensure there is no overrequest of funding. Ms. Anderson instructed all project proposers that when they resubmit their projects, to please completely separate out sustainment from enhancement.

Project J: North Central Nevada Mobile Repeater and Tow Vehicle

Presenter: Lieutenant Sean Wilkin, Humboldt County Sheriff's Office.

Request: \$80,000 [SHSP]

Lieutenant Wilkin spoke to this project as a resource for Pershing and Lander counties noting difficulty with digital systems in mountainous regions and lack of funding for more radio towers. This project would provide a resource to tie into mobile command vehicles increasing radio range. Chief Cage inquired on this project's nexus to terrorism, with Lt. Wilkin indicating that should repeaters be taken out, this project would provide equipment necessary to stand in for that repeater's function in addition to noting the critical infrastructure in the region that could be affected including Valmy Power Plant and I-80 corridor operations. Chief Cage inquired if this project tied to last HSGP's cycle project, with Lt. Wilkin indicating that is the case. Deputy Chief Steinbeck inquired if this will be available for intrastate mutual aid efforts, with Lt. Wilkin indicating that is the case. The project could move forward with reduced funding; however the current fleet of vehicles can't tow this trailer except the mobile command vehicle. This equipment can be procured quickly as well should deobligated funding become available. Kelli Anderson questioned the choice of core capability, indicating that it should be Operational Communications. The project should also be vetted by the NPSCC. Discussion ensued on the challenges of controlled equipment, the outfitting of such, and any vehicle tasked with a specific use. Ms. Anderson urged the Lieutenant to move forward with the collection of additional information that will be required. This project was reviewed by the SWIC. Melissa Friend was introduced as the new SWIC.

Project L: Southern Nevada Counter Terrorism Center - Sustainment

Presenter: Captain Jim Seebok, Las Vegas Metropolitan Police Department

Request: \$730,400 [SHSP portion of request]

Captain Seebok gave overview of SNCTC functions and products provided to the state emphasizing the center's 24/7 all-crimes and all-hazards approach in an effort to address incidents within Clark County. Noting the staff makeup and interdisciplinary outreach supporting collaborative efforts statewide, regionally, and nationally. There are 95 metro personnel, and 21 outside agency participants within the fusion center to address threats and information sharing. Captain Seebok indicated that the SNCTC supports capabilities prioritized by the Commission. Chief Cage inquired on the funding split, with Captain Seebok indicating it is based on historical funding splits; however, this split may be open to discussion based on the outcome of the UASI funding stream allocation. Kelli Anderson spoke to the quality of the fusion center's project submissions and corresponding budgets as a whole this year. Captain Seebok spoke to the importance of this funding as fusion centers do not qualify for other grant sources.

Project M: Southern Nevada Counter Terrorism Center - Competitive

Presenter: Captain Jim Seebok, Las Vegas Metropolitan Police Department

Request: \$85,000 [SHSP portion of request]

OFFICIAL MINUTES – Approved at the June 6, 2018, HSWG Meeting

Captain Seebok spoke to the enhancement portion of this request as addressing information sharing enhancements, fusion watchdesk, hotline improvements, and software enhancements. Captain Seebok indicated that he could reduce this project by \$8,000.

Project N: Cyber Security CompuNet

Presenter: No presenter

Request: \$82,000 [SHSP]

Chief Cage spoke to the Cyber Security Committee's (CSC) ranking of this project. No presenter was available on multiple attempts to call for the project throughout the meeting. Chief Cage indicated that the CSC expressed the need to convey that the priorities given to cyber projects are meant to address how those projects stack up against the objectives and priorities set by the CSC for cyber projects, and are in no way a recommendation to fund projects based on the rankings provided. Chief Cage also emphasized that because Cybersecurity was ranked highly by the Commission does not preclude the HSWG from recommending other core capability driven projects.

Project P: Cybersecurity Resiliency and Outreach Program

Presenter: Administrator Shaun Rahmeyer, Office of Cyber Defense Coordination

Request: 238,943.19 [SHSP]

Administrator Rahmeyer spoke to this joint proposal emphasizing cyber-resilience. Emphasis was placed on the fact that cyber-related efforts often are behind the ability of cyber-attack technology and methodology. This proposal enables response capability and an advanced cyber training environment with focus on cyber instruction on methodologies and technologies. Business training will be provided as well on best practices, tools, and services available throughout the state. This will be a vital platform to train and address the cyber resilience for the state, and outreach as a result of the program will significantly address risk reduction. Deputy Chief Steinbeck inquired if this project is scalable, with Administrator Rahmeyer indicating that is the case. Kelli Anderson questioned the funding amount listed under personnel, and Brandon Peterson, Desert Research Institute, indicated this money would fund time for existing research staff and faculty. Kelli Anderson indicated that the HSGP requires a "plus one" methodology, and funding cannot be used to push into existing salaried employees. Additional discussion on this requirement can be had offline. Ms. Anderson also indicated that she was pleased to see outreach to the private sector; however there is a need to ensure a whole community approach. The private sector cannot receive funding, but they can be the recipient of services. Subgrants cannot be made to for-profit entities. Mr. Peterson indicated that private sector entities will be included to require provision of services as well.

***** Break taken at 10:28am – Meeting resumed at 10:45am.*****

Quorum was identified by Karen Hall at the request of Chief Cage after the break.

Project Q: WCSO Cybersecurity Sustain - Enhance

Presenter: Detective Greg Sawyer, Washoe County Sheriff's Office

Request: \$33,000 [SHSP]

Detective Sawyer spoke to the background of WCSO's commitment to cyber-threat detection and deterrence. Emphasis was placed on the coordinated response provided by the Northern Nevada Cyber Center since 2009. This project is supported by multiple agencies including WCSO, the Attorney General's office, Homeland Security, Nevada Division of Investigations, and the Federal Bureau of Investigation. This agency involvement is critical to success. The equipment and training costs for continued provision of this service is considerable. Noting the geographical challenges in the region, first response often comes from the this deployable asset which is often the first to arrive for cyber-related events. Numerous instances were read into record where this unit assisted with local, county, state, and regional events involving critical infrastructure.

Project R: WCCO Cybersecurity Sustain

Presenter: Detective Greg Sawyer, Washoe County Sheriff's Office

Request: \$50,060.00 [SHSP]

Detective Sawyer spoke to the sustainment of this project as more critical than enhancement. The project could continue with reduced funding, but capability would be affected. Equipment enhancements are for equipment purchased with HSGP funding previously. Chief Cage spoke to the CSC's ranking of this project. Kelli Anderson requested more breakout of the travel on resubmission of this project.

Project S: Netflow and Intrusion Detection System Monitoring and Analysis

Presenter: Wayne Thorley, Nevada Secretary of State's Office

Request: \$403,760 [SHSP]

Mr. Thorley spoke to this project on behalf of Secretary of State Cegavske, and the election security and vital protections needed due to the sophistication of cyber attacks. The goal is to enhance cyber capability within the smaller rural counties. Each county election official maintains their own database, and voter registration databases are prime targets. Many smaller counties cannot implement new security measures. Albert sensors have been installed in 12 Nevada counties to detect unauthorized activity in an attempt to bolster election security. Larger counties such as Clark, Washoe, Carson City, Douglas, and Lyon are protected by the IDS system. Should this project be approved, all voter registration information would be secured under the IDS system. Mr. Thorley spoke to the funding amount of this request noting that it can be reduced to \$104,640 as a result of other grant funding recently received. This project could then address monitoring of Albert Sensors for one year for 12 counties. Deputy Chief Steinbeck thanked Mr. Thorley for the significant reduction, and inquired if the remaining request was scalable. Mr. Thorley indicated that is possible by reducing the amount of counties monitored to reduce cost. Kelli Anderson presented concern on the Help America Vote Act and purchase of sensors, and that this project is only for monitoring. Concern was based on whether this project would require ongoing funding, with Mr. Thorley indicating that funding had not been requested through the legislature, and would require a funding source moving forward. Chief Cage spoke to the SOS's office's recent appropriation to provide grants to counties to offset costs of voting equipment (machines/poll books). This covered about 50% of the cost in most counties, with Clark/Washoe receiving about 20%. Discussion ensued on the types of voting systems statewide, noting 16 counties are on one voting system, and Carson City is on another system. The SOS has to certify all voting systems, and both are approved. Mr. Thorley spoke to the differences in voter registration versus voting systems. This project refers to voter registration.

Project V: Consolidated Bomb Squad

Presenter: Deputy Noah Boyer, Washoe County Sheriff's Office

Request: \$132,626 [SHSP]

Deputy Boyer spoke to recent terrorist and mass casualty events that have promoted the blending of bomb squad and tactical teams to address IED attacks through tactical bomb squad programs. The equipment requested allows for both tactical and special event use. The current body armor in use has exceeded its lifespan, and the current x-ray system is no longer supported by the manufacturer. The system requested is similar to the Tahoe Douglas bomb squad. Deputy Chief Steinbeck inquired should funding not be received, could the bomb squad still exist. Deputy Boyer indicated yes, just not with this program and training. Kelli Anderson spoke to line item detail, and asked for confirmation on whether HSGP funding was used for all of the equipment. Per Deputy Boyer, the tool kits are new, but he believes the armor and x-ray equipment were procured with grant funding. Ms. Anderson instructed that a download of historical purchases be requested from Washoe County Sheriff's Office to be certain. Additional requests were made to include warranty line items to ensure funding through different years. Deputy Chief Steinbeck inquired if the purchase of all the

toolkits was an all or nothing approach, with Deputy Boyer indicating that the equipment requested is the minimal necessary for their two teams.

Project Z: Implementation of Nevada’s Statewide Resiliency Strategy HSWG

Presenter: Kelli Anderson, DEM

Request: \$49,600 [SHSP]

Kelli Anderson spoke to this project, and the rework of the naming and deliverables due to Executive Order 2018-4. Ms. Anderson emphasized that she wanted to ensure the necessary procurement of travel necessary for this group on a smaller scale in addition to added funding to address the creation of the state resiliency report and state shareholder outreach. This project supports the Governor’s executive order, and details can be found in the line item budget under Planning. No questions were asked regarding this project.

Project AA: Improving Effectiveness of CAP response

Presenter: Commander Carol Lynd, Civil Air Patrol

Request: \$16,600 [SHSP]

Commander Lynn spoke to the CAP capability used historically for search and rescue operations; however the capabilities of the CAP can be much broader in scope. An upgrade to current technical capabilities including satellite messenger to track assets (flying/driving/walking) would greatly enhance the CAP’s current ability. Commander Lynn emphasized that a great portion of the state does not have quality or reliable communication infrastructure, and CAP can work with multiple agencies to address terror threats and preventative actions. Chief Cage sought clarification on whether CAP is a government organization, with Commander Lynn indicating that CAP is a non-profit auxillary organization under the Air Force, and can be activated by the Air Force at the state’s request. The equipment in this request is not covered under the Air Force’s budget allocation. Carolyn Levering, City of Las Vegas, spoke to this projects non-participation in the THIRA process for 2017, and the weight that would hold when considering the project for funding. Kelli Anderson indicated that several projects did not participate in the THIRA, and she wants to reach back to DHS and see if the state’s participation in THIRA may cover this issue. If projects are non-compliant, they may be asked to participate in the 2018 THIRA process later this year for the 2019 HSGP process. Deputy Chief Steinbeck inquired if this project could increase capability to provide latitude/longitude information, with Commander Lynn indicating that is the case with 2 minute intervals instantaneously.

Project BB: Las Vegas Bomb Squad

Presenter: No Presenter.

Request: \$12,784 [SHSP portion of request]

Per Carolyn Levering, the Las Vegas Bomb Squad is withdrawing the SHSP portion of this grant request.

Project GG: Nevada Tribal NIMS – Competitive

Presenter: Dan Hourihan, Inter-Tribal Emergency Response Commission (ITERC)

Request: \$91,860.50 [SHSP]

Mr. Hourihan spoke to the enhancement portion of his project addressing additional training efforts statewide. This will be resubmitted for enhancement portion only of \$6228.50.

Project HH: Nevada Tribal NIMS – Sustainment

Representative: Dan Hourihan, Inter-Tribal Council of Nevada (ITERC)

Request: \$85,632 [SHSP]

Mr. Hourihan gave an overview of ITERC and the centrality of training, exercise, and planning efforts for the 27 tribal entities in Nevada, etc. With no funding, ITERC cannot provide this capability to state. Deputy Chief

OFFICIAL MINUTES – Approved at the June 6, 2018, HSWG Meeting

Steinbeck clarified the difference between the two projects presented, noting that Project GG includes the enhancement. Project HH is for sustainment only. Kelli Anderson presented concern on inconsistency year to year on salary splits listed in Section C of the proposal. Mr. Hourihan indicated ITCRC receives grants from DEM and Nevada division of Public and Behavioral Health (DPBH). He can reduce the HSGP portion request to 40% and increase DPBH portion to 50%.

Project JJ: NE NV Citizen Corps Cert Program

Presenter: Mary Ann Laffoon, NE NV Citizen Corps

Request: \$64,025.19 [SHSP]

Mary Ann Laffoon spoke to the numerous initiatives this program addresses, and the emphasis to push information into Northern Nevada communities. This program addresses the culture of risk reduction, mitigation, and lessening capability gaps in promotion of resilience. Deputy Chief Steinbeck inquired on whether lessons learned in 2017 would be incorporated into future training, with Ms. Laffoon indicating that is the goal. Kelli Anderson praised the work of this program noting that as a result of the funding applied to the program, the communities services are engaged and prepared as evidenced during the 2017 disasters. Ms. Laffoon also indicated that her wish is to heighten social media presence as well. Discussion also included the Stop the Bleed program and efforts currently underway at the state and through this program to assist local citizen corps.

Project KK: Quad County NSRS Integration and Capability

Presenter: James Jacklett, Carson City Public Works

Request: \$1,381,000 [SHSP]

Mr. Jacklett spoke to this project addressing a shared radio system between the quad counties allowing for multiple band capacity. Kelli Anderson inquired on the scalability of this project due to the fact that this project alone is requesting over 1/3rd of the total allocation given to Nevada. Mr. Jacklett indicated the project is scalable with regard to certain equipment purchases. Ms. Anderson requested that a resubmission of this project include three scales to ensure consideration of funding at separate levels based on the fact that this is a new program. Ryan Turner inquired on clarification of what this system is to provide. Mr. Jacklett indicated this large system that many agencies are working toward. Considerable discussion ensued emphasizing that the current quad system is not tied to the Sheriff's program, and this program takes the investment of NV's shared radio system and expands to quad counties for immediate interoperability both ways. Agencies move at different speeds, and this allows everyone to start from a common point, and would exist on the state system as well. The quad counties consist of Carson City, Douglas, Lyon, and Storey in addition to NDOT representing NSRS. Currently, all of the agencies operate single radio systems (LE, Fire, and Public Works in most agencies). Sheriff Keith Logan asked what the buy in is from these counties right now, with Mr. Jacklett indicating he has spoken with NDOT as a co-project manager, and also that Lyon, Douglas, and Storey are supportive. Without this project funding, Mr. Jacklett indicated his uncertainty of moving forward with this funding. Kelli Anderson inquired if this equipment includes warranties, and per Mr. Jacklett, it included standard warranties with no exceptional warranty/service contracts at this time. Ms. Anderson inquired on personnel costs being removed, but to receive funding the project must have a person dedicated to perform project tasks. Additional inquiry was presented on who the subrecipient would be for this project, with consensus that it would be Carson City. It was reiterated that HSGP funding does not allow sub-sub granting.

Project MM: Southern Nevada Community Emergency Response Team (CERT)

Presenter: Mary Camin, Southern Nevada CERT

Request: \$48,754.11 [SHSP portion of request]

OFFICIAL MINUTES – Approved at the June 6, 2018, HSWG Meeting

Ms. Camin spoke to this project and the decrease in funding requested from previous years. Chief Cage commended the program for seeking training for the hearing impaired. Deputy Chief Steinbeck inquired if the program would incorporate lessons learned from 2017 emergencies, with Ms. Camin indicating that is the case especially in light of the 1-October incident in Las Vegas and ongoing flooding issues. Deputy Chief Steinbeck inquired on whether the Stop the Bleed program is incorporated in the current project, with Ms. Camin indicating that this is the intention moving forward with state council's input to standardize across all CERT programs. Carlito Rayos, City of North Las Vegas, spoke to the deployment of this program assisting USAR deployments. Kelli Anderson inquired on the SHSP portion of this project, with clarification from Ms. Camin that often the program moves outside of the urban area

Project OO: Statewide Citizen Corps Council

Presenter: Stephanie Parker, DEM

Request: 18,101.80 [SHSP]

Ms. Parker spoke to this project and provided historical information regarding the makeup of the state council. Chief Cage emphasized the Stop the Bleed campaign and the state's effort to socialize that effort. Additional discussion ensued on minor clarifications on the line item detail budget that are contingent on the outcome of the next State Citizen Corps Council meeting. Deputy Chief Steinbeck spoke to the challenges with travel and videoteleconferencing, with Ms. Parker indicating that membership is expected to travel to quarterly meetings when possible.

Project PP – Statewide Continuity of Operations Competitive

Presenter: Dr. Aaron Kenneston. Washoe County

Request: \$250,000 [SHSP]

Dr. Kenneston spoke to this legacy project beginning with northern Nevada counties and expanding to southern Nevada. Currently, 28 jurisdictions are using this Continuity of Operations (COOP) tool. This tool has recently been highlighted by FEMA in recent publications. The enhancement portion of this project would ensure pulling more jurisdictions into the statewide cloudbased tool to include Elko and the University of Nevada Las Vegas. Additionally, there would be more workshops throughout the state in Las Vegas, Reno, and Elko.

Project QQ: Statewide COOP Sustain

Presenter: Dr. Aaron Kenneston. Washoe County

Request: \$150,000 [SHSP]

Dr. Kenneston spoke to the sustainment of this legacy project and the continuance of using the cloud-based Bold Planning Tool. Sustainment of this project covers the tool itself, individuals/jurisdictions involved, and some funding for vendor coaching for end users, logistics, and supplies needed. Instruction regarding the COOP surround Nevada's specific use of the tool. Discussion ensued on the necessary vitality of the project, and the lack of enthusiasm to move to another tool at this time should it need to be rebid. Many members of the HSWG are in support of this project as a best practice.

Project RR: Statewide NIMS

Presenter: Kelli Baratti, DEM

Request: \$458,337 [SHSP]

Ms. Baratti spoke to this project as a robust sustainment of NIMS as required by FEMA guidance for planning, training, and exercise efforts throughout the state. Built into this budget are more accurate costs for contract support staff, THIRA production, and efforts necessary to properly address needs resulting from 2017 emergencies. Training and exercise support are included. A new area and Phase I technology implementation upgrade is included in this proposal to support the technology within the State Emergency Operations Center

OFFICIAL MINUTES – Approved at the June 6, 2018, HSWG Meeting

and move it to a digital rather than analog system. Deputy Chief Steinbeck inquired on the scalability of this program, with Ms. Baratti indicating that \$100,000 has already been cut from the resource credentialing portion of this project, and additional reductions could be made to specific line items. Kelli Anderson spoke to efforts to strengthen the NIMS capability, and brought up the possibility of environmental needs for replacement monitors. This proposal is written very well, and that effort was applauded.

****LUNCH BREAK AT 12:08 – RECONVENED at 12:50pm****

Quorum was identified by Karen Hall at the request of Chief Cage after the break.

Project SS: Statewide Recovery Plan Implementation Phase II

Presenter: Kelli Anderson, DEM

Request: \$159,722 [SHSP]

Ms. Anderson spoke to the deliverables of this project in Phase I, and ongoing socialization of the project, recovery support functions, and an updated damage assessment plan. This next phase will continue resiliency efforts. This request includes a contractor to complete the process of rolling out the framework and making necessary updates. Additional discussion included gaps in recovery efforts and the need to exercise recovery and mitigation more frequently. DEM is not staffed deeply in the areas of recovery and mitigation, with one person responsible in each section. There is one person at DEM matching FEMA's 100 employees. Recovery efforts can take approximately 1 to 7 years after an event occurs. With continued socialization, gaps will continue to close. Specific emphasis was placed on the proposal's use of the damage assessment tool. There are concerns with the current tool, and efforts are underway on whether to use the same tool moving forward. The funding requested is based on the existing tool for 18 months. Chief Cage thanked Dr. Kenneston for his assistance on framework development, and it had a tremendous influence in the resilience effort. It will be the foundational document for moving in the right direction. Carolyn Levering inquired if the desire of this project is to bid-out the current Orion tool, with Ms. Anderson indicating that there is a possibility of using this same tool but just simplified. There are other options being considered currently with input from other stakeholders. There are some other avenues such as WebEOC and Camp Collector that NDF has procured. There isn't a solution yet, but this is in the fact finding stage right now. Ms. Anderson spoke to the questions her staff had on this project regarding procurement of the tool, training on the framework, and contractor funding to assist with training and exercising on the plan itself. Ryan Turner inquired on geomapping of damage assessment, and if the hired contractor would look at local recovery plans. Ms. Anderson indicated that the contractor would be used as local jurisdiction see fit. The intention is not to replace existing plans. The tool itself works best when it's simpler in scope. The longer the tool, the longer the assessment takes.

Project TT: Tahoe Douglas Bomb Squad

Presenter: Battalion Chief Todd Moss, Tahoe Douglas Bomb Squad

Request: \$90,00.35 [SHSP]

Chief Moss spoke to this project as a sustainment enhancing the Tahoe Douglas Bomb Squad within the Northern Nevada Taskforce through replacement of aging equipment. This frontline equipment vital to safety and identification of IED explosives. This would benefit central and northern Nevada. Deputy Chief Steinbeck inquired what happens if this project doesn't get funded, and per Chief Moss, the program can exist, but the technology will not keep pace with need. There is concern with aging equipment. Chief Cage inquired how this resource would be used with other bomb squads. Currently the taskforce includes squads from Elko, Reno Consolidated squad, and Truckee Meadows that take care of the northern half of the state. Discussion ensued on warranty information to include 2 years on the robot. Deputy Chief Steinbeck inquired on whether or not having a robot would cause harm to his staff, with Chief Moss saying that could absolutely be the case. Instruction was given to take off any vendor names to maintain open and competitive bidding.

Project UU: UNR Communications and Security Systems Upgrades

Presenter: Ed Atwell, University of Nevada Reno Police Services

Request: \$92,000 [SHSP]

Mr. Atwell spoke to this project for cameras in MacKay Stadium for use in crowd control, crime prevention, and emergency evacuation. This stadium accommodates 30,000 people and is considered a soft target for terrorists. This is the second attempt to secure funding for this project, with no other funding sources identified. Mr. Atwell spoke to the nature of terror targeting for stadiums, and history has demonstrated difficulty in identifying shots fired. This is scalable and can be started on short notice. Deputy Chief Steinbeck inquired if the fusion centers will have access to these cameras, with Mr. Atwell indicating it is a closed system. They haven't explored an open system, but they have worked in the past providing cameras on wireless system which doesn't work well with cellular interference. There are no representatives from UNR in the fusion center. Kelli Anderson inquired on the current system's funding origin in 2007, with Mr. Atwell indicating that the camera no longer functions. This is in fact a new system, not an upgrade to an existing system. Ms. Anderson inquired if this project would be sustained in the future by UNR, or if it would require additional sustainment. Currently, Mr. Atwell indicated that he did not believe ongoing sustainment would be necessary. Staff at UNR can work on cameras with expertise to maintain them.

Project VV: WCSO Air Purifying Respirators

Presenter: Stephanie Melinda Vander Heyden, Washoe County Sheriff's Office

Request: \$189,405 [SHSP]

Ms. Vander Heyden spoke to this project request for 450 new respirators and an equal amount of filters to strengthen the ability to safely respond to CBRN terror incidents. This will sustain the program for a period of 10 years. Kelli Anderson inquired on how this equipment was procured in the past, and that is being researched currently. Ms. Anderson spoke to a large grant 10-years ago, and Valerie Moser may be able to verify this information for Ms. Vander Heyden.

Project WW: WCSO Cert Enhancement

Presenter: Michael Perry, Washoe County Citizen Corps Program

Request: \$87,263 [SHSP]

Mr. Perry spoke to this enhancement project for tablets in the field, as software exists already through FEMA in addition to equipment for NERT teams in the Spanish Springs area. One tablet for field responder, and another that needs connectivity to command post. See Project XX for more information.

Project XX: WCSO Cert Sustainment

Presenter: Michael Perry, Washoe County Citizen Corps Program

Request: \$60,366 [SHSP]

Mr. Perry spoke to this project including sustainment and enhancement together, and efforts applied to training and direct support of terror events and disasters to enhance mitigation, response, and recovery efforts. Equipment must be acquired to keep up with expansion of volunteer base. Outreach isn't limited to communities but other partnering agencies. Non-emergency response is also a critical product for the program. Kelli Anderson requested clarification on equipment, and those would be tablets. Software already exists through FEMA. One tablet for a field responder, and another that needs connectivity to command post is the current request for the enhancement.

Project YY: Washoe County Sheriff's Office WMD/CBRNE Critical Incident Response - Competitive

Presenter: Sergeant Corey Solferino, Washoe County Sheriff's Office.

Request: \$696,815 [SHSP]

OFFICIAL MINUTES – Approved at the June 6, 2018, HSWG Meeting

Sergeant Salforino spoke to this project, and it's necessity due to the fact that in northern Nevada, law enforcement does not have access to a tactical armored vehicle to safely operate within the CBRNE environment without risk of contamination. The vehicle would allow WCSO personnel to respond and resolve CBRNE incidents. Chief Cage and Deputy Chief Steinbeck spoke to the size of the project and the amount of flexibility build into the request asking if there is room to reduce the project. Sergeant Solferino indicated that the removal of PPE for line staff would save about 39%. The Bearcat may be the only response vehicle with this capability. Kelli Anderson inquired on the amount of units requested for PPE, with Sergeant Solferino indicating the number includes current operations personnel in patrol, special operations, and detectives. No jail staff are included. Washoe County does not provide this equipment to staff. Concern was presented on the use of the equipment for terror-related incidents versus general law enforcement purposes. Although the Bearcat may be the only kind of vehicle with this capability, Ms. Anderson requested that the project try to come up with a generic name to maintain compliance. This type of equipment request is considered controlled, and the project managers will have to work closely with DEM for any chance of approval. Additional clarification was sought by Deputy Chief Steinbeck on whether the equipment plates were 5 or 10 year plates, with Sergeant Solferino indicating they are 5 year plates as WCSO is looking at other budget sources if necessary. The vehicle would be an asset that could be deployed to other locations throughout the state, as this team responds across northern Nevada as well as California.

Project AAA: Public Information and Warning - Sustainment

Presenter: Gail Powell, DEM

Request: \$250,300 [SHSP]

Gail Powell presented an overview of this project, and the historical transfer of the project to the State from Washoe County. This proposal is the continuation of that project. Carolyn Levering inquired on what may be inconsistencies within the Planning Section of the proposal with entries denoting "new" initiatives rather than enhancement to existing program capability. Ms. Powell spoke to how the dollar amounts were determined for school outreach initiatives through input from the Nevada Department of Education and presentations from local governments. DEM is looking for one school to take the lead and then expand the pilot program. Chief Steinbeck inquired on what the dashboard would entail, with Ms. Powell indicating it is much like Hootsuite in allowing the user to book all messaging ahead of time in addition to being available to the state immediately. There is a higher monthly fee to extend to unlimited users. Kelli Baratti, DEM, spoke to the \$30,000 line item pertaining to software, and Deputy Chief Steinbeck spoke to the importance of statewide public service announcement delivery. Ms. Powell indicated there are two components of development with regard to preparedness videos and outreach to emergency managers. Local emergency managers would read the scripts, and the bulk of the funding would go toward the Nevada Broadcasters Association for statewide airtime. Additional inquiry was presented on funding requested for promotion of the project and stakeholder input. The plan is to draft 12-months of program themes for 17 counties and introduce that information to the Emergency Management Coordination Council for approval. Quarterly updates would be provided.

***** Break taken at 1:50 p.m. - Reconvened at 2:00 p.m. *****

Quorum was identified by Karen Hall at the request of Chief Cage after the break.

Project BBB: Douglas County CERT Program - COMPETITIVE

Presenter: Dave Thomas, Douglas County CERT

Request: \$16,830 [SHSP]

Mr. Thomas addressed the enhancement of this project to improve the family assistance center concept in addition to increasing supplies and equipment for up to 20 new CERT members by the end of the year. There is currently a waiting list of 23 members for the next class this summer. The project will be resubmitted to include enhancement only for \$4,830.00. Deputy Chief Steinbeck thanked Mr. Thomas for this project's

continued efforts to address preparedness. Mr. Thomas is also looking forward to the Stop the Bleed program roll out.

Project CCC: Douglas County CERT Program - SUSTAINMENT

Presenter: Dave Thomas, Douglas County CERT

Request: \$16,500 [SHSP]

Mr. Thomas spoke to the sustainment of the CERT program for Douglas County. The program has one coordinator and 75 volunteers that are strategically located throughout the county in Lake Tahoe, South County by Topaz, and two in Carson Valley. Response efforts include sheltering, mass care, EOC set up, community resilience, and incident rehabilitation. Numerous accomplishments of this program were read into record denoting the importance of the funding received. This project will be resubmitted to include sustainment only.

Project DDD: Elko County Multi-Agency Communications Center - Competitive

Presenter: Annette Kerr, Elko County

Request: \$313,500 [SHSP]

Annette Kerr presented an overview of the project emphasizing the experience of recent natural disasters including fire, flood, dam breach, hazardous material spills, and 1-80 corridor incidents. The county is extremely large, and it can take 2 hours to travel between county borders. Elko has less than basic 911 services, and the current service provides no location for wireless callers, of which the majority of calls are received. There are three Public Safety Answering Points (PSAPs) in the county currently, and this request is to replace the obsolete 911 system making it a benchmark for the National Preparedness Goal and alignment with FirstNet. The purchase of the system will provide security and resilience to the community. Deputy Chief Steinbeck inquired on the necessity of the project and funding resources, with Ms. Kerr indicating that she does not have another funding source currently, and relies on community support. Kelli Anderson spoke to earlier conversations with Elko, and issues with staff retention and contracting due to budget shortfalls. The County Commission is attempting to help, but it may be years before any results of that effort come to fruition. Ms. Anderson also spoke to the delay in recovery experienced in Eastern Nevada as a result in addition to recommending that this project's core capability be moved to Operational Communications or Coordination. As a result of that recommendation, the project may need to go before the NPSCC. Sheriff Keith Logan spoke to this being a regional issue rather than just a local issue. 911 calls often bounce to his area and are re-routed. Should systems go down, there is a serious public safety issue. Ben Reed, Elko Police Chief and Chair of the 911 Advisory Board to Commissioners, emphasized they are trying to make the system redundant so that there is backup in this region of the state. Carolyn Levering commended this well-detailed package noting the budget is clear and transparent. Kelli Anderson inquired on the age of the existing system, with Sheriff Jim Pitts indicating they have been using it since 1982. If new equipment is approved, the old system will be scrapped. Ms. Kerr indicated that this would be the only request, as the approval of the project would purchase the new system, and sustainment would be provided by Elko. Ryan Turner suggested that terrorism be included to the project submission under Section 7's Outcome. Ms. Kerr indicated that they do wish to work through the fusion centers and will add that as well to their proposal.

Project FFF: Owyhee Dispatch Multi-Discipline Center Competitive

Presenter: Annette Kerr, Elko County

Request: \$118,500 [SHSP]

Annette Kerr presented an overview of the project on behalf of the Shoshone Paiute Tribe emphasizing the services provided by the current dispatch center. Currently, the center cannot contact anyone with hearing impairment or disability. Staff is extremely small, and the supervisor is also a call taker in addition to

supporting another position as well. The project will involve the whole community in moving forward with communication processes.

Project GGG: Radio Interoperability SHSP Competitive

Presenter: Chief Jim Owens, Las Vegas Paiute Police Department

Request: \$73,716.60 [SHSP]

Chief Jim Owens presented an overview of the project. It is possible that a \$1500 reduction could be made to the project by having the installation done at no charge. Deputy Chief Steinbeck addressed the project requesting funding in both funding streams, acknowledging that if the full amount of funding were granted through UASI, there would be no need to obtain funding for the project through SHSP. With partial to no funding through UASI, this project would look to SHSP to complement the funding request. Deputy Chief Steinbeck inquired if this project could benefit from deobligated funding if necessary, with Chief Owens indicating it could, and that he could procure the necessary equipment quickly. Kelli Anderson wanted to ensure this project went before the NPSCC for review.

Project III: Radio Upgrade Competitive;

Presenter: Mark Vorderbruggen, Nevada Legislative Police Department

Request: \$66,126 [SHSP Only]

Officer Mark Vorderbruggen presented an overview of the project. The Legislative Police Department is not affiliated with the Department of Public Safety, rather it's responsible for law enforcement activities in the Legislative Counsel Bureau (LCB) locations in Carson City and Las Vegas. This project request focuses on enhancing communication within LCB and the equipment necessary to accomplish that task. Currently, the project can be reduced by \$2500 associated with warranty on the old equipment. Discussion ensued if this project could benefit from deobligated funding should it become available, with Officer Vorderbruggen indicating that would be a possible solution and doable in a short period of time. Kelli Anderson inquired if this project would be replacing old radios, and why LCB had not put forth funding to replace the aging equipment. Officer Vorderbruggen did not know the answer to that question, but explaining that radios will be used in officer vehicles and the bidirectional antennas would be used inside of LCB. Instruction was given to Officer Vorderbruggen to remove any brand-name reference within his proposal, and should the antennas be mounted in any way, this project would require additional Environmental Planning and Historic Preservation (EHP) Compliance information.

Project JJJ: Statewide Interoperability Coordinator – Sustainment

Presenter: Melissa Friend, DEM SWIC

Request: \$36,322 [SHSP Only]

Melissa Friend, DEM, presented an overview of the project. Chief Cage explained previous funding for this position through the HSGP, and the ongoing need for the position as a grant requirement. Currently, the Nevada Legislature has approved the creation of a state-funded position for the SWIC, and this project will be supplemental to the SWIC duties. Rachel Skidmore presented concern on a possible time conflict between an upcoming State-sponsored communications training and the southern Communications Rodeo. Ms. Friend indicated that this will be tandem with the southern Nevada event. There are no plans to move the process north currently, but in the future there may be a move to switch back and forth from the south to the north. Deputy Chief Steinbeck indicated that there's progress in funding this event outside of the grant process, with Chief Cage reiterating how HSWG funding has been used in the past as seed funding to acquire programmatic needs.

10. PROJECT PROPOSAL FUNDING DISCUSSION

Chief Cage spoke to process moving forward in the rank-prioritizing FFY18 HSGP project proposals and subsequent adjustments and amendments. Between now and the next meeting, the Co-Chairs will develop sustainment recommendations based on several factors identified in Executive Order 2018-4 in addition to grant and federal compliance requirements. Chief Cage also spoke to the upcoming advisory committee review of communications-based project by the Nevada Public Safety Communications Committee (NPSCC).

Ryan Turner presented concern on the tentative date of May 23, 2018, as the second HSWG meeting date due to work-conflict issues, and suggested consideration for a new date. Chief Cage spoke to the difficulty in acquiring a date that works for all of the membership in addition to emphasizing there are no proxies allowed for this meeting. Mr. Turner also inquired that should a member not be able to be at the meeting, if there was consideration for the member to send in their rankings for consideration. Chief Cage indicated he could explore the request; however it is important to the process that members are available to fully vet projects before voting on them.

Kelli Anderson and Sonja Williams spoke to the next process of project submitters resubmitting their projects, with or without changes addressed in this meeting or through instruction by DEM Grants staff in addition to resubmitting accompanying budgets, environmental, and travel addenda. Emphasis was placed on working with the Grants staff to submit projects and budgets that address sustainment only, and if necessary, a separate project and budget for any enhancements outside of sustainment needs. New projects would also need to be resubmitted. Project submitters were instructed that no new presentations were necessary for the upcoming HSWG meeting; however presenters need to be present for any questions the HSWG may have. At this time, the voting process is being worked out due to the new EO requirements. Ms. Anderson spoke to the investment justification process moving forward to wrap projects into investments which will act as the application to be uploaded to DHS. IJ's are driven by core capabilities. Project proposals are not the application. Ms. Anderson indicated she would be sending out the IJ document soon.

11. PUBLIC COMMENT

Chief Cage called for public commentary in both venues. No commentary was provided in either venue.

12. ADJOURN

Chief Cage called for a motion to adjourn the meeting. Sheriff Logan motioned to approve, and Carlito Rayos seconded the motion. All were in favor with no opposition. Meeting adjourned.